

Board of Directors Meeting November 18, 2021, 10:00am – 11:30am EST
MINUTES

1. Welcome

Present: Melicia Whitt-Glover, Michael Lischke, Rebecca Hasson, Jennifer Fassbender, Vanessa Briggs, Ailton Coleman, Shiriki Kumanyika, Deborah Young, Nichola Davis, Gary Bennett, J. Nadine Gracia, Maren Turner, Martinus Evans, Renee Branch Canady, Sheila Payton, Mary-Frances Winters, and Adrienne Cherry

2. Consent Agenda

a. Approval of August Board Minutes

- i. Motion to Approve: Deborah; Second: Jenn
- ii. Dissenting Motions: None
- iii. Motion Passed

b. Finance Report

- i. Reviewed revenue stream and expenditures. Report to be sent.

3. Executive Director's Report

a. Project Highlights

- i. The current Pfizer Foundation funding period ended Oct. 31st. A new proposal has been submitted; the proposal is for \$300K for two years.
- ii. The Pfizer Foundation project was able to train and graduate CHWs in Chicago and Charlotte. And trained the CHWs in asset mapping, led by Jammie Hopkins in Atlanta

b. Funding Updates

4. Discussion

a. Organizational Operations

- i. The legal basics for board insurance has been set up, and next steps are to move forward with the operational aspects such as clear disclosures and conflict of interest forms
- ii. Discussion: The bylaw committee should reconvene to discuss the details of organizational operations, operational policies, HR needs, and development of employee handbook
- iii. Next Step: Reestablish the bylaw committee

b. Board Member Engagement Opportunities

- i. Review of board member terms. Term period is January to December. There is a two-term limit, but eligible for reappointment 1 year after term limit is met.
- ii. Up to 7 board seats are available. The Chair Elect position is open. Interested in board members with expertise in the following areas: legal (non-profit), HR, and fundraising
- iii. Next Step: After initial conversation with interested candidate, schedule a conversation with Melicia. A profile will be created and presented to the group for a vote.

c. Funding Opportunities

i. Robert Wood Johnson Foundation Presentation

1. Scheduled to present to RWJF. Presentation should lead to the submission of two proposals – NBO Partnership and Council on Black Health operations
2. If accepted, both projects will run through the Council on Black Health Inc.

ii. Robert Wood Johnson Foundation Proposals

1. NBO Partnership
2. Council on Black Health Operations

iii. Root Cause Coalition's 2022 Health Justice Award Application (\$25k)

1. Plan to submit application

iv. Donations

1. Donations help with unrestricted funds. Please remember the Council as donation opportunities arise

5. Adjournment

Meeting Schedule for 2022

February 17, 2022

May 19, 2022

August 18, 2022

November 17, 2022